ENROLMENT POLICY

RATIONALE
Guided by its Mission Statement, St Bernard’s Catholic School furthers the educational mission of the church as a part of the Upper Mount Gravatt-Wishart parish community. The school provides educational opportunities to students from varying cultural and socio-economic backgrounds and faith traditions whose families demonstrate that they share in the expressed values of the school.

St Bernard’s Catholic School is committed to supporting each child’s development in an environment founded upon Catholic Christian values and aims to ensure success for all learners.

POLICY
St Bernard’s Catholic School recognises the role of parents/care-givers and families as the primary educators of their children. The school works in partnership with parents/care-givers and families to share the responsibility to nurture the development of each student and to provide an authentic experience of Catholic community. In partnership with St Bernard’s Parish, the school is committed to providing high quality inclusive schooling as a visible expression of the mission of the parish. Enrolments are offered to Catholic families of Upper Mount Gravatt-Wishart parish who share in the values, vision and mission of Parish Community, Catholics of other local parishes, and families of other faiths who support and value our catholic beliefs and faith traditions.

Special consideration may be given for enrolment for sibling groups as well as students with needs under compassionate grounds.

The enrolment of children with special educational needs is conducted in accordance with Brisbane Catholic Education Enrolment Support Guidelines.

ROLES AND RESPONSIBILITIES
Parents seeking enrolment should:

- Refer to the Enrolment Outline sheet
- contact the school (either by phone, web/email or in person) and request an enrolment information package;
- read through the information package;
- complete the Enrolment Form and return it along with providing copies of documents to the School.

Originals of these documents must be sighted at the school office prior to, or at, an interview.

ADDITIONAL REFERENCES
- St Bernard’s Catholic School’s Vision and Mission Statement
- Strategic Renewal Plan 2012-2016
- Enrolment of Students in Catholic Schools Policy – June 2013
- The Administration of Parish School Funds - 2014

(Link to Enrolment of Students in Catholic Schools Policy – BCE)

REVIEW
- This Policy will be reviewed as required or as Brisbane Catholic Education requirements/guidelines change. - By this process, St Bernard’s Catholic School ensures the best possible practices for its students, school staff, parents and care-givers

POLICY RATIFIED
This policy takes effect as of March, 2014, and is ratified by the School Board.